

Desktop Applications Class Schedule 09/01/08 to 12/31/08

Choose between two instructor-led learning methods:

Classroom learning / **Classroom-on-the-web**



New Features

New Features- Office 2007 \$260

Nov 3 Mon 8:30-4:00 PM

Operating Systems

Windows XP- Level 1 \$225

None
Sep 5 Fri 8:30-4:00 PM

Desktop Presentations

PowerPoint 2003- Level 1 \$225

Windows- Level 1
Nov 17 Mon 8:30-4:00 PM

PowerPoint 2003- Level 2 \$225

PowerPoint 2003- Level 1
Sep 26 Fri 8:30-4:00 PM
Nov 18 Tue 8:30-4:00 PM

PowerPoint 2007- Level 1 \$225

Windows- Level 1
Dec 17 Wed 8:30-4:00 PM

PowerPoint 2007- Level 2 \$225

PowerPoint 2007- Level 1
Oct 3 Fri 8:30-4:00 PM
Dec 18 Thu 8:30-4:00 PM

Personal Productivity

Outlook 2007/2003- Level 1/2 \$260

Oct 27 Mon 8:30-4:00 PM

Project Planning

Project 2007- Level 1/2 \$520

Windows- Level 1, Project Mgt. Fund.
Dec 18,19 Thu,Fri 8:30-4:00 PM

Project 2007/2003- Level 1/2 \$696

Sep 18,19 Thu,Fri 8:30-4:00 PM

Project Management Fundament \$249

Sep 5 Fri 8:30-4:00 PM
Dec 5 Fri 8:30-4:00 PM

Visio 2007- Level 1 \$260

Windows- Level 1
Dec 8 Mon 8:30-4:00 PM

Word Processing

Word 2003- Level 1 \$225

Windows- Level 1
Oct 27 Mon 8:30-4:00 PM
Dec 22 Mon 8:30-4:00 PM

Word 2003- Level 2 \$225

Word 2003- Level 1
Oct 6 Mon 8:30-4:00 PM
Dec 23 Tue 8:30-4:00 PM

Word 2003- Level 3 \$225

Word 2003- Level 2
Oct 13 Mon 8:30-4:00 PM

Word 2007- Level 1 \$225

Windows- Level 1
Nov 3 Mon 8:30-4:00 PM

Word 2007- Level 2 \$225

Word 2007- Level 1
Sep 8 Mon 8:30-4:00 PM
Dec 8 Mon 8:30-4:00 PM

Word 2007- Level 3 \$225

Word 2007- Level 2
Dec 19 Fri 8:30-4:00 PM

Spreadsheets

Excel 2003- Level 1 \$225

Windows- Level 1
Sep 4 Thu 8:30-4:00 PM
Oct 6 Mon 8:30-4:00 PM
Nov 5 Wed 8:30-4:00 PM

Excel 2003- Level 2 \$225

Excel 2003- Level 1
Sep 25 Thu 8:30-4:00 PM
Oct 29 Wed 8:30-4:00 PM
Dec 2 Tue 8:30-4:00 PM

Excel 2003- Level 3 \$225

Excel 2003 - Level 2
Oct 31 Fri 8:30-4:00 PM
Dec 29 Mon 8:30-4:00 PM

Excel 2003: Intro to VBA \$520

Excel 2003 - Level 3
Oct 27,28 Mon,Tue 8:30-4:00 PM

Excel 2007- Level 1 \$225

Windows- Level 1
Oct 22 Wed 8:30-4:00 PM
Dec 10 Wed 8:30-4:00 PM

Excel 2007- Level 2 \$225

Excel 2007- Level 1
Nov 6 Thu 8:30-4:00 PM

Excel 2007- Level 3 \$225

Excel 2007-Level 2
Nov 14 Fri 8:30-4:00 PM

Excel Power User \$260

Excel 2003- Level 3
Sep 26 Fri 8:30-4:00 PM

Databases

Access 2003- Level 1 \$450

Windows- Level 1 (Excel Recommended)
Sep 24,25 Wed,Thu 8:30-4:00 PM
Nov 4,5 Tue,Wed 8:30-4:00 PM

Access 2003- Level 2 \$450

Access 2003- Level 1
Sep 11,12 Thu,Fri 8:30-4:00 PM
Nov 13,14 Thu,Fri 8:30-4:00 PM

Access 2003- Level 3 \$225

Access 2003- Level 2
Dec 1 Mon 8:30-4:00 PM

Access 2003: VBA Programming \$520

Access 2003 - Level 3
Oct 16,17 Thu,Fri 8:30-4:00 PM

Access 2007- Level 1 \$450

Windows- Level 1
Oct 22,23 Wed,Thu 8:30-4:00 PM

Access 2007- Level 2 \$450

Access 2007- Level 1
Sep 29,30 Mon,Tue 8:30-4:00 PM
Dec 11,12 Thu,Fri 8:30-4:00 PM

Access 2007- Level 3 \$225

Access 2007- Level 2
Dec 22 Mon 8:30-4:00 PM

Crystal Reports XI- Level 1 \$520

Sep 15,16 Mon,Tue 8:30-4:00 PM

SQL Querying- Level 1/2 \$520

Windows- Level 1 , Access
Oct 1,2 Wed,Thu 8:30-4:00 PM
Dec 16,17 Tue,Wed 8:30-4:00 PM

Desktop Publishing

Acrobat 9- Level 1/2 \$520

Windows- Level 1
Oct 23,24 Thu,Fri 8:30-4:00 PM

InDesign CS3- Level 1/2 \$780

Windows- Level 1
Oct 01-3 Wed,Thu,Fri 8:30-4:00 PM

Publisher 2003- Level 1 \$260

Windows- Level 1
Oct 30 Thu 8:30-4:00 PM

Internet/ Web Design

DreamWeaver CS3: Website Dev \$780

Windows- Level 1
Dec 03-5 Wed,Thu,Fri 8:30-4:00 PM

Fireworks CS3- Level 1 \$260

Windows- Level 1, Internet Knowledge
Sep 3 Wed 8:30-4:00 PM

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Flash CS3- Level 1 \$520

Windows- Level 1, Internet Knowledge

Sep 3,4 Wed,Thu 8:30-4:00 PM

Flash CS3- Level 2 \$520

Flash CS3- Level 1

Sep 3,4 Wed,Thu 8:30-4:00 PM

FrontPage 2003- Level 1 \$225

Windows- Level 1, Internet Knowledge

Sep 3 Wed 8:30-4:00 PM

Sep 4 Thu 8:30-4:00 PM

FrontPage 2003- Level 2 \$225

FrontPage 2003- Level 1

Sep 4 Thu 8:30-4:00 PM

HTML- Level 2 \$260

HTML- Level 1

Sep 3 Wed 8:30-4:00 PM

HTML- Level 3 \$260

HTML- Level 2

Sep 4 Thu 8:30-4:00 PM

Internet Explorer 7.0 \$225

Windows- Level 1

Sep 4 Thu 8:30-4:00 PM

XML- Level 1 \$260

HTML- Level 1-3

Sep 3 Wed 8:30-4:00 PM

Graphics

Illustrator CS3- Level 1 \$260

Windows- Level 1

Oct 10 Fri 8:30-4:00 PM

PhotoShop CS3- Level 1 \$520

Windows- Level 1

Sep 15,16 Mon,Tue 8:30-4:00 PM

Dec 15,16 Mon,Tue 8:30-4:00 PM

Microsoft Applications

InfoPath \$520

Windows- Level 1

Sep 3,4 Wed,Thu 8:30-4:00 PM

Sharepoint 07 Designer- Level 1 \$260

Windows- Level 1

Oct 9 Thu 8:30-4:00 PM

Sharepoint Services 3.0- Level 1 \$520

Windows- Level 1

Oct 20,21 Mon,Tue 8:30-4:00 PM

Sharepoint Services 3.0- Level 2 \$520

Windows- Level 1

Sep 3,4 Wed,Thu 8:30-4:00 PM

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